**YOUR NAME HERE**

PRONOUNS (IF YOU FEEL COMFORTABLE) | YEAR IN SCHOOL

**Career Objective:** To replace this text with your own, just click it and start typing. Briefly state your career objective or summarize what makes you stand out. No more than two sentences.

**SKILLS**

*[TO DELETE: List any of your relevant strengths or skills, for example:]*

* Strong communication skills
* Public speaking
* Team collaborator
* Background in policy research

**RELEVENT EXPERIENCE**

*[TO DELETE: This can be a space for paid and/or volunteer work. It’s okay if what you’ve done so far doesn’t directly relate to your desired internship. We believe any experience, whether paid or not, is an opportunity to learn new skills and build connections. This is a great space to tell us about how what you’ve done so far has set you up to succeed in an internship setting.]*

**Junior English Tutor**

*UW Library | 20XX – 20XX*

* Successfully managed schedules, set priorities, and met deadlines in a dynamic tutoring environment.
* Cultivated a deep understanding of diverse perspectives and backgrounds while working with students from various cultural and linguistic backgrounds.
* Demonstrated ability to communicate complex ideas and information clearly and concisely to diverse audiences, fostering understanding and engagement.

**Cashier**

*Fred Meyer | 20XX – 20XX*

* Demonstrated exceptional customer service skills by assisting diverse customers, resolving issues at checkout, and maintaining a positive and welcoming environment.
* Thrived in a fast-paced retail environment by managing time effectively, prioritizing tasks, and meeting deadlines.
* Honed a keen attention to detail while accurately processing transactions and managing inventory.

**EDUCATION**

Major | Minor

Class of 20XX

*[TO DELETE: You can also use this space to list any academic awards or coursework relevant to the internship]*

* Awards:
	+ Dean’s List, Fall 20XX
* Relevant Coursework:
	+ ENVIR 330 Climate Change Impacts on Marine Ecosystems, Winter 20XX

**VOLUNTEER EXPERIENCE**

*[TO DELETE: List any volunteer opportunities you’ve participated in during college, for example:]*

* Blood drive *(Month, Year)*
* RSO event *(Month, Year)*
* Seattle Humane Society *(Month, Year)*

**CONTACT INFORMATION**

* Cell phone number
* Email address
* LinkedIn profile (optional)
* Website page (optional)